

women*scircus

Open Training Information & Guidelines

Space Connect Program

Professional Practicing Circus Artists

ABOUT OPEN TRAINING:

Space Connect is a transformative initiative from Women's Circus providing free rehearsal space and open training sessions for both our members and circus professionals, supported by Creative Victoria.

Open Training provides a space for circus professionals to share skills, knowledge, connect and work on their own physical and creative practice. The space will be shared, and artists will have to self-manage the space and their needs with support of the Women's Circus Venue Safety Officer.

Open Training Hours:

Open Training hours will be reflected in the MindBody booking platform. Visit the [Open Training](#) page on our website to see available times and book in.

How to apply for Open Training:

- All Open Training participants are required to have completed the application process and be approved by Women's Circus prior to attending an Open Training session.
As a **Professional Practicing Circus Artist** you must apply to the program with proof of professional skills, including video footage. (The Women's Circus will assess the applicant's skill level and provide them with any limitations of training that they believe safety requires). Applicants may be required to undergo a competency assessment prior to their first open training sessions.
- If you haven't completed the application process (filled out an application form and had it approved through the appropriate channels) you will not be able to participate in Open Training.

How to book a session:

1. Read this document and fill out the Application Form.
2. Submit your application form to training@womenscircus.org.au for approval with appropriate materials attached.
3. Visit the [Open Training](#) page book into your session.
4. If your Application Form hasn't been approved when you arrive to Open Training, you will not be allowed to train.
5. To commence Open Training, you must check in with the Venue Safety Officer at the start of each session to have your name checked off and to ensure your application has been approved. If it is your first session you must undergo a safety induction before training.
6. You are required to follow the direction and safety advice of Women's Circus staff while in the space.

Indemnity & Insurance:

- All participants must complete the indemnity form attached to the application form.
- It is recommended that all applicants have Personal Accident Insurance and [Ambulance Cover](#). Note that emergency transport can cost over \$2000.
- Women's Circus is not in any way responsible for exacerbation of injuries, accidents, or injuries resulting from participation in Open Training and will not cover any medical expenses or loss of income that arise as a result.

Contact Details:

Aleisha Manion
training@womenscircus.org.au
(03) 9687 3665.

Useful Links:

Women's Circus [Open Training](#) page
Open Training booking via your [MindBody](#) account

Open Training Application 2023

Access to Women's Circus Open Training sessions is subject to approval of this application. Please ensure all fields have been completed before submission to ensure it gets approved.

Applicants Details:

First Name:		Last Name:	
Email:		Mobile:	

Please fill out Sections 1-6 before submitting your application.

You can submit your application to training@womenscircus.org.au

Section 1 – About Your Practice:

Discipline <i>Aerials, Acrobalance etc.</i>	What will you practice? <i>Skills you wish to train e.g. handstands, drops on tissue.</i>	Your Ability <i>Please indicate your level of training.</i>

Please provide details on how you intend to use the space and any special requirements or support you may need:

Please include things like what specialties and apparatus you would train & space requirements:

Please select options that apply:

- I'm bringing own aerial equipment
- I'm bringing own manipulation equipment
- I would like to request storage for my equipment
- I require access support

History of Injuries/Medical Conditions

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Section 2 – Professional Details

Circus Experience:

Please list any relevant training or experience.

Please attach showreel or similar and/or a CV.

Year/s <i>E.g. 2008-2011</i>	Training and Experience:

Section 3 – Bringing Your Own Aerial Equipment

To use your own aerial equipment in the space during Open Training, you must have had it signed off by Women's Circus Head Rigger. Please fill out the Equipment Safety Data Sheet below to the best of your ability. You must provide one per apparatus, if you require an additional template, please request one via email: training@womenscircus.org.au

Equipment Safety Data Sheet Space Connect Program

Please provide as much information about the equipment as you have available to you, we understand you may not have all the information requested. Please also feel free to attach any Product Info Sheet (such as Trix Circus supply) in lieu of filling out all the detail.

Item Name:

Date:

Equipment Owner:

Women's Circus Contact: Steph Cox – gm@womenscircus.org.au

Maker/Builder Details

Name:

Address:

Phone Number:

Email:

Certification:

Equipment description and intended use:

Describe item and note any requirements of weight loadings, stresses, moving parts

Insert pictures/plans/hyperlink: (If you need more space, please attach at end of document)

Specifications:

Date of Manufacture:

Hardware and materials including ratings and standards:

Storage requests & requirements:

Please note:

This is your own equipment which you use at your own risk. This equipment is deemed safe at the time of inspection by Women's Circus, and we are not liable for damage and misuse of the equipment that occurs after this check.

It is the responsibility of the equipment owner to ensure that introduction, selection, installation, use and maintenance of Circus equipment is carried out and used safely.

Women's Circus reserves the right at any stage to require whatever additional scrutiny, inspection, testing or verification it considers necessary before allowing any circus equipment continued use in areas under its control.

Full Name (Printed):

Signature:

OFFICE USE ONLY

Approved to be used at Women's Circus:

Name:

Position:

Signature:

Date:

Section 4 – Women’s Circus Space Connect Code of Conduct

Women’s Circus is a unique and connected community that has spent 32 years creating and training circus in Melbourne’s West. Our purpose is to work to empower people of marginalised genders to shape community and culture through circus.

Our Values

We **CARE** for community and for ourselves.

We take **PRIDE** in who we are, the work we do and the impact we have.

We actively pursue **JUSTICE & EQUITY**, and this is embedded in everything we do.

By participating in any the Space Connect Program you agree to:

- Recognise and celebrate everyone's diverse identities, perspectives, and experiences.
- Be mindful of your language and behaviours, ensuring at all times you are inclusive and caring. This could include the music you play and the space you use, and being mindful of how that is affecting others.
- Be aware of others, their personal space and needs.
- Respect, support and encourage each other.
- Work safely as an individual and with others.
- Arrive and leave within your scheduled sessions time. Please respect that the Drill Hall is a safe haven to many and Women’s Circus members are entitled to a marginalised gender only space.
- Communicate with Women’s Circus staff if you’re experiencing any difficulty. We are here to help.
- Leave the Drill Hall as you found it, equipment safely away, coffee cups in the dishwasher, etc.

We are excited to invite the wider circus sector into our beloved space and be able to offer some much-needed support for circus companies and professionals.

If your actions do not reflect what is outlines in this code of conduct and the Women’s Circus values, we will need to discuss your ongoing participation in the Space Connect program. If you feel someone in our space is not respecting this code of conduct, please feel free to let a Women’s Circus staff member know.

Applicants Name:

Applicants Signature:

Date:

Section 5 - Terms & Conditions

- All Open Training participants are required to have completed the application process and been approved by Women's Circus.
- All Open Training participants will sign in with the Women's Circus staff member present for Open Training.
- All Open Training participants must conduct a safety induction prior to their first training session.
- All participants using rigging must be inducted by the Women's Circus qualified Rigger prior to the use of any rigging/aerial equipment. If not inducted, rigging may only be operated by venue safety officer.
- Any non-Women's Circus equipment must be inspected and approved by the Women's Circus Head Rigger prior to use and must be removed at the end of the session. Contact training@womenscircus.org.au if you wish to organise this.
- Open Training participants will follow the direction of Women's Circus staff at all times.
- Open Training participants will only train in disciplines approved through the application process.
- Open Training is for practice and maintenance of skills you are competent in.
- Participants will not conduct any commercial activity through Open Training.
- All applicants must sign and complete the indemnity section.
- No jewellery is to be worn during open training.
- If aerial equipment is dropped, jammed, or hit it is no longer safe and must be reported and taken out of rotation. Even a small bump can compromise the safety of the gear.
- Any problems/incidents/accidents must be reported to Women's Circus staff.
- Ensure you put away any equipment you use and check in with the Women's Circus staff before you leave to see if they need help with clean up.

I have read and agree to the terms and conditions of the Women's Circus Open Training and confirm the information I have provided is true and correct:

Applicants Name:

Applicants Signature:

Date:

Section 6 – Indemnity

I (full name, please print)

Of (address)

Confirm, by making my application to participate in Women's Circus that:

- I give permission for Women's Circus to seek appropriate medical attention in the event of injury.
- I will pay all medical costs which may be incurred by me or by anyone else as a result of my actions while participating in the activities of Women's Circus Ltd., including the cost of an ambulance if it is deemed necessary to by staff to call one in order to ensure my safety.
- I agree to wholly indemnify Women's Circus, its employees and contractors from any liability arising out of injury, loss or damage caused a result of participation in the activity.
- I assume all risks of injury or damage that I may suffer to my person or other people and/or my property due to Women's Circus Ltd's activities, including the training programs, performances, and other activities.
- I agree to have my photo/ video taken by Women's Circus from time to time. I understand that these images remain the property of Women's Circus and may be used for marketing and training purposes. **Please let Women's Circus staff know if you do not wish your image to be used.**

Declaration:

I agree to be bound the Women's Circus' Constitution and the guidelines and rules set out by Women's Circus Ltd. I acknowledge and understand this Indemnity Form and that all information I have provided to Women's Circus is true and correct:

Signature:

Print Name:

Date:

We are unable to process this form without the declaration being signed and dated

Office Use Only:

Application approved? Y / N

Signature:

Date:

Reason for application rejection: